QUICK GUIDE GALE LITERATURE RESOURCE CENTER GALE LITERARY CRITICISM

Purpose of this guide: This is a self-teaching guide. It focuses on Gale Literature Resource Center but the interface for Gale Literary Criticism is almost exactly the same, so if you learn to use one, you can use the other!

Follow all of the steps in this guide and by the end, you should have mastered the basics of how to use these databases! Look CAREFULLY at the screenshots so that you follow the guide EXACTLY.

Time to complete: 15 minutes

Step 1: START. Go to www.bhhslibrary.com, then Research & Tools→Databases. Choose LITERATURE RESOURCE CENTER.

If you are at school, you do NOT need to enter a username/password. If you are at home or on a mobile device at school, you need to enter:

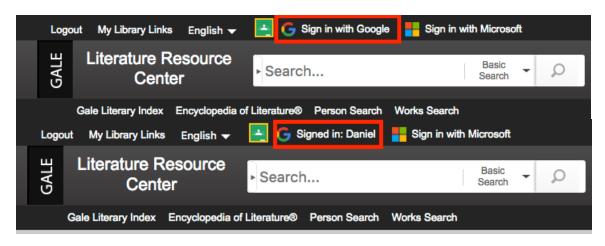
Username = beve19253

Password = library

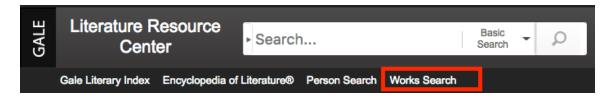


NOTE: YOU MAY NOT NEED TO ENTER THE USERNAME. IF ASKED FOR A PASSWORD AND NO USERNAME, ENTER: **library**

Step 2: Sign into your Gmail, THEN click "Sign in with Google". This creates an account linked to your Google Drive where you can save and organize your research. You can use your personal Gmail or your school Gmail account. You will know you've signed in when you see your name at the top of the screen.



Step 3: Search. There are many ways to search these databases. You can type your search into the search bar or choose a Person or Works Search. Choose a Works Search.



Step 4: Now let's search for the novel by John Steinbeck, "Of Mice and Men".

If you know the name of the work you're looking for, enter it here

Of Mice and Men	Search	
More Options		
☐ Full Text of Work available		
Type of Work:		
Novel -		

Step 5: In this example (March 2018) we have 31 results for the Steinbeck novel. Click on the Work to see the results.

Work	Author	Type of Work	No. of Results
Of Mice and Men (Novel)	Steinbeck, John	Novel	31
Of Wee Sweetie Mice and Men (Novel)	Bateman, Colin	Novel	3

Step 6: On the RIGHT-HAND side of the page is the Content Types box. This tells you how many primary sources you have, how many works of literature criticism, etc.

Content Types

Literature Criticism (16)
Biographies (4)
Topic & Work Overviews (16)
Reviews & News (10)
Primary Sources & Literary Works (1)

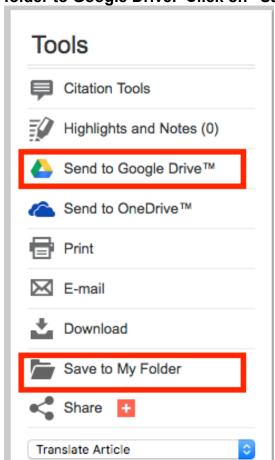
Step 7: Try searching within these results using the keyword "loneliness" (loneliness is a theme in "Of Mice and Men"):

Search within results Ioneliness

Step 8: Now choose this article from the results (note that this is LITERATURE CRITICISM):

Ed. Deborah A. Schmitt. Vol. 108. Detroit: Gale, 1998. Word Count: 3048. From Literature Resource Center. [(essay date Summer 1989) In the following essay, Hill suggests links between the themes of Raising Arizona and Of Mice and Men.

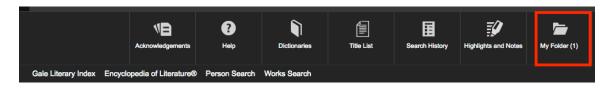
Step 9: When you click on the title of the article, you see the article plus the TOOLBOX. You can save your work by sending it directly to Google Drive or by saving it to your Gale folder, then sending the contents of that folder to Google Drive. Click on "Save to My Folder".



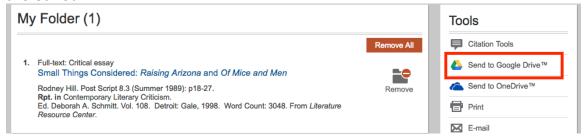
Step 10: To see "My Folder", click on MORE at the top of the search page:



Step 11: You should see ONE article in "My Folder". Click on "My Folder".



Step 12: The articles in MY FOLDER will be deleted when you log off, so save all of them BEFORE logging off! Click on "Send to Google Drive", then check your Google Drive (drive.google.com) to make sure the articles are saved:

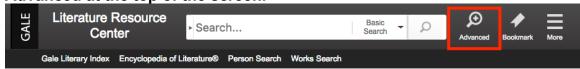


See separate Quick Guide: HOW TO SAVE FROM GALE TO GOOGLE DRIVE

Step 13: Click on "Related Subjects" in the lower right-hand corner. You will see other subjects associated with this article that you can explore:

Related Subjects	_
American culture	
American dream	
Coen, Joel	
Of Mice and Men (Novel)	
Raising Arizona (Screenplay)	
Steinbeck, John	

Step 14: Advanced Search is another way to find information. Click on Advanced at the top of the screen.



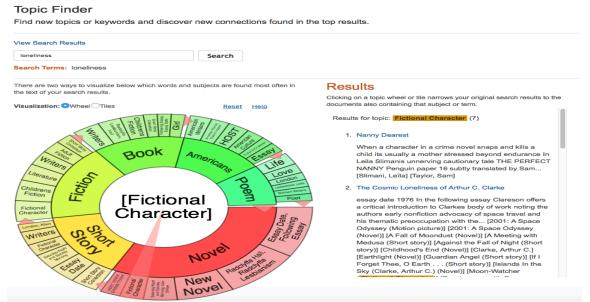
Step 15: Enter the search terms and change the filters EXACTLY as showin this screenshot:

ncec	d S	Search			
h for		loneliness		in	Entire Document
-		"Of Mice and	Men (Novel)"	in	Name Of Work
-				in	Person-By or About→
			ld a Row 🗗		

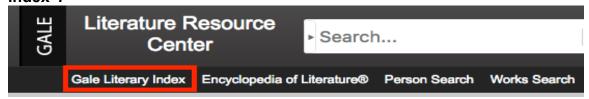
Step 16: Topic Finder is another way of locating information. Return to the main page and click on the Topic Finder icon:



Step 17: Enter the search term shown below and then choose Wheel instead of Tile. Then choose "Fictional Character" and you will see the results of fictional characters in different works who represent the theme of loneliness:



Step 18: One more way to search for information is the Gale Literary Index. Return to the home page of the database and click on "Gale Literary Index":



Step 19: You can search the Gale Literary Index from this screen:

